

WYOMISSING AREA SCHOOL DISTRICT 2006-3763

Minutes March 27, 2006

The regular meeting of the Board of School Directors convened at 7:30 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

Board Members Present: Mrs. Barnett, Mr. Fitzgerald, Mr. Hinsey, Mr. Larkin, Dr. Shuttlesworth, Mrs. Sakmann, Mrs. McCready, and Mr. Snyder.

Board Members Absent: Mr. Deem

Administrative Staff Present: Dr. Dietz, Dr. Riedel, Dr. Kennedy, and Mr. McDonnell,

Attendees: Mr. S. Georgeadis, Kozloff Stoudt and Mr. Ken Phillips, RBC Dain Rauscher. See list of attendees included as part of these official minutes.

PLEDGE OF ALLEGIANCE

Following the pledge, Mr. Snyder announced executive sessions were held for personnel reasons on March 20, 2006, and prior to the start of the board meeting that evening, and no action was taken by the Board.

RBC DAIN RAUSCHER PRESENTATION

Mr. Phillips from RBC Dain Rauscher presented the results of the bid for the \$1.4 million borrowing to fund the remainder of the Jr./Sr. High School project. Based on review by Mr. Phillips and Mr. McDonnell and looking at fixed and variable rate vehicles, they recommended using the Emmaus Bond Pool administered by PLGIT (Pennsylvania Local Government Investment Trust) to borrow the \$1.4 million.

Mr. McDonnell noted this borrowing would result in approximately a \$26,000 net present value advantage over a bank loan, which takes into consideration additional bank fees of \$2,500 that would be avoided by using the bond pool. The Board agreed to use the Emmaus General Authority, and to vote on it as part of the Superintendent's Report.

In preparation of the meeting, Mr. Georgeadis prepared resolution #3-27-06 on the borrowing, and it will be included in the vote as part of the Superintendent's Report.

PUBLIC COMMENT

None.

APPROVED MEETING MINUTES

Upon motion by Mrs. McCready, and second by Mr. Larkin, the minutes of the following meetings were approved as presented and included as part of these official minutes.

February 21, 2006 Work Session
February 27, 2006 Regular Business Meeting

Yeas: 8
Nays: 0. Motion carried.

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RATIFIED FINANCIAL REPORTS

Upon motion by Dr. Shuttlesworth, and second by Mrs. Sakmann, payment of properly approved vendor invoices for the General Fund, and 2001 and 2003 G.O. Bond, March 2006 were approved.

Yeas: Barnett, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried

CORRESPONDENCE

Dr. Dietz reported receipt of the following correspondence:

- A letter from Wyomissing Hills Elementary staff members commending Richard Schlegel on his great job as their building's new daytime custodian.
- A letter from Sharon Luyben, Music Department Chair, thanking the district for allowing the Chorale group's weekend trip to Manhattan.
- A letter from the Pennsylvania Department of Education listing approved Federal Programs Consolidated Application funds of approximately \$48,000.
- Several letters from the Governor's office concerning the upcoming 2006-07 budget that he will review and report on.

SUPERINTENDENT'S UPDATES

The Superintendent provided an update on the goals and several areas that still need to be addressed in the coming months.

SUPERINTENDENT'S REPORT

Mr. Snyder announced that they would be amending the agenda to remove Personnel item I. A) 5. from the Superintendent's Report for a separate vote. He also clarified that on the agenda, Finance item III. B. would be the resolution for Emmaus General Authority.

APPROVED SUPERINTENDENT'S REPORT

Upon motion by Mrs. Barnett, seconded by Mr. Hinsey, the Board of School Directors approved the Superintendent's Report dated March 27, 2006, excluding Personnel agenda item Personnel item I. A) 5. to be voted on separately and including Resolution #3-27-06 Emmaus General Authority.

Yeas: Barnett, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.

Nays: None. Motion carried.

APPROVED ADMINISTRATOR APPOINTMENT

Upon motion by Mrs. Barnett, seconded by Mrs. Sakmann, the Board of School Directors approved Corinne D. Mason, Assistant Director of Business Affairs, effective April 12, 2006, at an annual salary of \$54,000 prorated.

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Yeas: Barnett, Hinsey, Larkin, McCreedy, Sakmann, Shuttlesworth, and Snyder.

Nays: Fitzgerald. Motion carried.

Mr. Fitzgerald commented that he voted against the hiring because of the salary, not the individual.

SCHOOL BOARD MEMBER REPORTS

Mr. Snyder announced that the Berks Career & Technology Center board approved the budget for 2006-07 at last month's meeting and it would come to the district for approval next month. He also reported that Dr. Runkle has announced his retirement plans at the end of the school year.

Mrs. McCreedy said the EIT Board would be meeting tomorrow night and the distribution report was forwarded to the school district.

Mr. McDonnell commented that the report was received.

Mr. Snyder commented that the BCIU Board approved the budget and the district took action to approve it as part of the Superintendent's Report earlier in the meeting. He encouraged people to go to the next meeting of the BCIU in April because Mr. Wilbur Love will be honored for his years of service.

Mr. Fitzgerald did not have a report on PSBA or Legislative.

Mrs. Sakmann commented on the district newsletter and noted that the WAEF has scheduled a tour of the mural artwork in the county and the foundation has established a Class of 1959 scholarship.

Dr. Dietz did not have a report on the Joint Boroughs/District Committee but did indicate he would contact Mr. Scribner again about the possibility of a future meeting.

Mr. Snyder announced the dates of the next school board meetings on Tuesday, April 18 and Monday, April 24, 2006.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Duzak a resident of the district addressed the Board regarding negotiations as an advocate for the faculty and thought that the Board was being "penny wise and pound foolish." He read a statement regarding his concern for the lack of a teacher contract.

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ADJOURNMENT

Mr. Snyder announced the Board would meet in executive session to discussing the Superintendent search.

There being no further business, a motion was made by Mr. Fitzgerald and seconded by Mrs. McCready to adjourn to executive session at 8:00 p.m.

Arthur J. McDonnell
Board Secretary

SUPERINTENDENT'S REPORT

I. Personnel

A) EMPLOYEE

1. Approve Professional Staff Retirement – **Roberta Porter-Kunkel**, Wyomissing Hills Elementary Center Teacher, effective at the end of the 2005-06 school year.
2. Ratify Professional Staff Resignation Date – **Stephanie Jablonski**, Spanish/Latin Teacher at the Jr./Sr. High School, effective March 23, 2006. (Resignation approved February 27, 2006.)
3. Ratify Administrator Resignation Date – **Tracy Leister**, Assistant Director of Business Affairs, effective March 24, 2006. (Resignation approved February 27, 2006.)
4. Ratify Professional Staff Appointment – **Carrie Wilhelm**, long-term substitute for Lindsay Rada, secondary English teacher, at an annual salary to be determined by the new contract, at B, Step 1, prorated effective November 14, 2005, with benefits effective March 1, 2006.

Background information: Mrs. Rada's extended leave through the end of this school year was granted by the Board on February 27, 2006. Due to this extension, Carrie Wilhelm now qualifies as a long-term substitute. Benefits began March 1, 2006 and salary will be retroactive to the first day of Carrie's employment in November.

5. Approve Administrator Appointment – **Corinne D. Mason**, Assistant Director of Business Affairs, effective April 12, 2006, at an annual salary of \$54,000 prorated.

Background information: Ms. Mason comes to us from the Reading School District where she currently serves as Assistant Director of Business Affairs. She has 17 years of business office experience serving as Assistant Business Manager at Ephrata Area School District and Accountant at Cocalico School District. She holds an A.S. in Business Administration from Penn State University and is on track to complete her B.S. in Accounting in June 2006. She also holds a PRSBA registration in PASBO.

6. Approve In-Home Instruction –
 - a. Instruction for 10th grade special education student, ID#201904, for a maximum of 5 hours per week effective March 20, 2006.
 - b. **Michael Miller**, high school teacher, and **Colleen Vargo**, high school teacher, to provide instruction in the home for one 10th grade special education student, ID#201904, for a combined maximum of 5 hours per week effective March 20, 2006, at a rate of \$28 per hour.

Background information: In-home instruction must be provided for special education students if a 10-day absence is necessary due to illness.

7. Approve Maternity/Child Rearing Leave – **Dawn M. Main**, elementary music teacher, has requested a maternity/child rearing leave effective May 12, 2006, until the beginning of the second semester of the 2006-07 school year.

8. Approve Revision to Position Guides –
 - a. Elementary Principal – Intermediate Level
 - b. Elementary Principal – Primary Level
9. Approve Administrative Position Change – **Jamie Whye**, 12-month administrator, effective July 1, 2006. A stipend of \$3,800 to cover the period July 1, 2006 to September 30, 2006 (Administrator annual salary schedule is October 1 to September 30).

Background information: Jamie Whye was hired on August 9, 2004, as an elementary principal (10 month) at West Reading Elementary Center. Service to the students, programming demands, and personnel requirements necessitate the principalship be changed to 12 months.
10. Additional nurse service at the elementary level for the remainder of the 2005-06 school year –
 - Increase the number of hours for **Tina O’Hara** from 30 to 35 hours per week.
 - Provide the equivalent of 6 additional days of nursing service from a nurse on the substitute list, paid at the substitute rate, to assure completion of required tasks in all buildings served by the elementary school nurse.

Background information: This additional help is required due to recent developments in the health needs of a particular student, requiring closer oversight by a health professional.
11. Approve Support Staff Resignation – **Cindy Leagans**, Food Service Worker, effective March 24, 2006.
12. Approve Support Staff Appointments –
 - a. **Sharon L. Riegel**, full-time Special Education Instructional Aide, 7 hours per day at \$9.54 per hour at the Wyomissing Hills Elementary Center during the school year, effective March 28, 2006.
13. Ratify Support Staff Unpaid Leave of Absence – **Dori Noecker**, Teacher’s Instructional Aide and Cafeteria Monitor, unpaid leave effective February 27, 28, March 1, 2, & 3, 2006.
14. Approve District volunteer list.
15. Approve Substitute list for professional/support staff.

II. Curriculum

III. Finance

- A) Approve Berks County Intermediate Unit 2006-07 Budget.

Background Information: Each year the eighteen Berks County school districts are presented with the Berks County Intermediate Unit’s budget for approval by the Board of School Directors. The 2006-07 budget is \$1,773,232. The individual school district’s contribution to this budget is determined by a prorated formula that considers the district’s aid ratio and average daily membership. Wyomissing Area School District’s contribution is proposed to be \$26,295.36. This is a 0% increase.

- B) Approve Resolution - \$1.4 million Bond Issue for Jr./Sr. High School Project.

Background information: Ken Phillips from RBC Dain Rauscher will present our recommended borrowing vehicle to fund the remainder of the Jr./Sr. High School project. Kozloff Stoudt has prepared a resolution consistent with our recommendation.

- C) Ratify Change in Gross School Bus Driver Employee List – Delete **Melinda Mountz** effective March 6, 2006, and add **David Heim** effective March 20, 2006.

IV. Facilities

V. School Activities & Athletics

- A) Approve Supplemental Athletic Resignations –

1. **G. Jeffrey Beard**, senior high boys' volleyball head coach, effective March 13, 2006.
2. **Brian Kepner**, senior high boys' volleyball assistant coach, effective March 9, 2006.

- B) Approve Supplemental Athletic Appointments –

1. **Ronald Schaeffer**, varsity baseball assistant coach, effective March 6, 2006, 28.2 points, \$2,214.
2. **Robert Tranquillo**, varsity baseball 2nd assistant coach, effective March 6, 2006, 22.5 points, \$1,766.
3. **Thomas Mahony**, junior high baseball assistant coach, effective March 13, 2006, 15.6 points, \$1,225.
4. **Laura Hensler**, senior high boys' volleyball head coach, effective March 14, 2006, 37.5 points, \$2,624 (prorated from \$2,944).
5. **Joseph O'Brien**, senior high boys' volleyball assistant coach, effective March 14, 2006, 25.9 points \$1,804 (prorated from \$2,033).

- C) Approve Field Trip Request – Trip to France for French Club IV-V, 11th and 12th grade students from March 31, 2007, to April 8, 2007.

VI. Technology

- A) Approve Agreement with Compass Learning, Inc. in the amount of \$84,195.

Background information: This integrated technology package will support differentiated instruction across programs at West Reading Elementary Center. The total cost is \$84,195 payable in three installments of \$54,195 the first year and two annual installments of \$15,000.

VII. Policy

- A) Approve First Reading of Policies –

1. Revised Policy 808 – Food Services
2. New Policy 808.1 – Charging Against Cafeteria Accounts

VIII. Community Relations

IX. Other Items

- A) Approve Berks Business Education Coalition Annual Membership \$500.